



HAY SHIRE COUNCIL
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APPLICATION FOR LOCAL ACTIVITY

Section 68 of Local Government Act 1993

<p>1. Person completing this form – name and address details etc:</p>	<p>Applicant's Name: <input type="text"/></p> <p>Postal Address: <input type="text"/> Postcode <input type="text"/></p> <p><i>Your reply will be posted to the above address</i></p> <p>Phone: <input type="text"/> Company Contact Person (below): <input type="text"/></p> <p>Mobile: <input type="text"/> <input type="text"/></p> <p>Fax: <input type="text"/> Email: <input type="text"/></p>
<p>2. Location of the land where works will be carried out</p>	<p>Unit No: <input type="text"/> Street No: <input type="text"/> Street: <input type="text"/></p> <p>Town: <input type="text"/> Site Area m²: <input type="text"/></p> <p>Lot(s) <input type="text"/> Section <input type="text"/> DP/SP <input type="text"/></p> <p>Assessment No: <input type="text"/></p> <p><i>The above information is available from your rate notice, property deeds, or from Council's property maps.</i></p>
<p>3. Describe what you propose to carry out</p>	<p>Pursuant to the requirements and provisions of the Local Government Act, and regulations as amended, I hereby apply for the Council's approval to carry out the activities as indicated below:</p> <p>PROPOSED ACTIVITY (See attached Section 68 Table)</p> <p><input type="checkbox"/> Water Supply Work</p> <p><input type="checkbox"/> Sewerage Works</p> <p><input type="checkbox"/> Stormwater Drainage</p> <p><input type="checkbox"/> Install & Operate a Sewer Management Facility (Complete Attachment A)</p> <p><input type="checkbox"/> Other (see attached)</p> <p>DESCRIPTION</p>
<p>4. Estimated Cost</p>	<p>ESTIMATED COST OF DEVELOPMENT / VALUE OF WORK:</p> <p>\$ <input type="text"/></p>

5. Owner's Consent Must be completed by the owner of the land. If the owner is a company or strata Title body corporate, the application must be signed by a director or an authorised person and delegated under common seal.	Owner's Name: <input style="width: 90%;" type="text"/> Owner's Address: <input style="width: 90%;" type="text"/> <div style="display: flex; justify-content: space-between;"> Phone number: <input style="width: 60%;" type="text"/> Postcode <input style="width: 20%;" type="text"/> </div> <p>As the owner/s of the land to which this application relates, I/we consent to this application. I also give consent for authorised Council Officers to enter the land to carry out inspections.</p> Signature/s: <input style="width: 90%;" type="text"/> Sign here if you are signing on the owner's behalf as the owner's legal representative <input style="width: 90%; height: 30px;" type="text"/>
6. Applicant's Declaration	<p>I the applicant apply for consent to carry out the development described in this application. I declare that all the information given is true and correct.</p> <p>I also certify that the development proposal submitted with this form and as detailed on the attached plans will comply with all covenants, caveats and restrictions to user however described or recorded on the title.</p> <p>I also understand that if incomplete, the application may be delayed, rejected or more information may be requested.</p> <hr/> Signature/s: <input style="width: 90%;" type="text"/> Date: <input style="width: 60%;" type="text"/>

OFFICE USE ONLY			
Amount Due	Date Paid	Receipt No.	Amount Paid
Received by:			

SECTION 68 – LOCAL GOVERNMENT ACT 1993 APPROVALS

☒ Tick Box

PART A – STRUCTURES OR PLACES OF PUBLIC ENTERTAINMENT

- ☐ 1. Install a manufactured home, movable dwelling or associated structure on land.

PART B – WATER SUPPLY, SEWERAGE AND STORMWATER DRAINAGE WORK

- ☐ 1. Carry out water supply work
☐ 2. Draw water from a Council water supply or a standpipe or sell water so drawn.
☐ 3. Install, alter, disconnect or remove a meter connected to a service pipe.
☐ 4. Carry out sewerage work.
☐ 5. Carry out stormwater drainage work.
☐ 6. Connect a private drain or sewer with a public drain or sewer under the control of a Council or with a drain or sewer which connects with such a public drain or sewer.

PART C – MANAGEMENT OF WASTE

- ☐ 1. For fee or reward, transport waste over or under a public place.
☐ 2. Place waste in a public place.
☐ 3. Place a waste storage container in a public place.
☐ 4. Dispose of waste into a sewer of the Council.
☐ 5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility. **(please complete Attachment A)**
☐ 6. Operate a system of Sewage management (within the meaning of s68A) **(please complete Attachment A)**

PART D – COMMUNITY LAND

- ☐ 1. Engage in a trade or business
☐ 2. Direct or procure a theatrical, musical or other entertainment for the public.
☐ 3. Construct a temporary enclosure for the purpose of entertainment.
☐ 4. For fee or reward, place a musical instrument or sing.
☐ 5. Set up, operate or use a loudspeaker or sound amplifying device.
☐ 6. Deliver a public address or hold a religious service or public meeting.
☐ 7. Footpath Trading **(please complete Attachment B)**

PART E – PUBLIC ROADS

- ☐ 1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
☐ 2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

PART F – OTHER ACTIVITIES

- ☐ 1. Operate a public car park.
☐ 2. Operate a caravan park or camping ground **(please complete Attachment C)**
☐ 3. Operate a manufactured home estate.
☐ 4. Install a domestic oil or solid fuel heating applicant, other than a portable appliance.
☐ 5. Install or operate amusement devices.
☐ 6. (Repealed)
☐ 7. Use a standing vehicle or any article for the purpose of selling any article in a public place **(please complete Attachment D)**
☐ 8. (Repealed).
☐ 9. (Repealed).
☐ 10. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.

Generally, water plumbing, sewer and stormwater disposal works should be depicted on a hydraulics plan indicating location, size and types of materials to be utilised. All such work must be carried out by a NSW Licensed Plumber and Drainer.

ATTACHMENT A

APPLICATION FOR NEW SYSTEM OF SEWERAGE MANAGEMENT

1. Nature of works

- ☐ connection to reticulated sewer system by gravity
☐ connection to sewer by private pump station
☐ install septic tank

- ☐ operate an onsite sewerage management system
☐ register an onsite sewerage management system
☐ install Aerated Wastewater Treatment System (AWTS)

2. Waste outlets to be connected: *e.g. Water Closet* _____

3. Number of persons using the system: _____

4. Plumber/Drainer installing the system: _____

Plumber's address: _____

Licence Number: _____

Phone No: _____

5. **SEPTIC TANK SYSTEM**

Septic Tank Manufacturer's Name/Brand: _____

Septic Tank Capacity _____ litres

Certificate of Accreditation No: _____

Collection Well

☐ YES – Capacity _____ litres

☐ NO

Disposal Method

☐ Absorption trench

☐ Perforated pipe

Rubble Drain

☐ plastic tunnel (rein)

☐ Other (e.g., tyres)

☐ Transpiration Bed

☐ Irrigation – pump to remote area above ground disposal

Hydraulics plan and specifications for the disposal method you will be using is attached.

☐ YES ☐ NO

6. **AERATED WASTEWATER TREATMENT SYSTEM**

AWTS Manufacturer: _____

Size/Capacity _____ litres

Certificate of Accreditation No: _____

Who will maintain the system? Name: _____

Address: _____

Phone number: _____

Manufacturer's specifications and details of the disposal method you will be using is attached
NO

☐ YES ☐ NO

7. **DISPOSAL AREA DETAILS** (*the land over which treated wastewater is used or disposed of*).

Distance of disposal area from the nearest watercourse? _____

m/ km

Describe the watercourse (*e.g. Permanent creek, dam etc*) _____

Distance of disposal area from the nearest downhill boundary _____

m/km

Distance of disposal area from the nearest residence _____

m/km

Distance of disposal area from nearest bore _____

m/km

Level of groundwater (*if known*) _____

m/km

What provision is there for stormwater runoff diversion away from the disposal area? _____

Has a soil test or percolation test been conducted?

☐ YES ☐ NO

If the answer is "NO" please ensure that the results of the test are provided or that one is arranged with Council.

ATTACHMENT B

APPLICATION FOR FOOTPATH TRADING

*Section 78A, Environmental Planning and Assessment Act 1979
Section 68 Parts A, D & F Local Government Act 1993
Section 125 Roads Act 1993*

1. Number of Tables: _____
2. Number of Chairs: _____
3. Number of Barriers: _____
4. Will alcoholic beverages be served in this area? _____
5. Public Liability Insurance: You have provided a copy of your Public Liability Insurance Cover for \$10,000,000 is required to be lodged with this application for any activity that has a substantial use of the footpath. The Council is to be names as an identifying party.

☐ Yes

☐ No

6. Hours of Operation: _____

7. Type of Product: _____

8. Area & Width of footpath to be occupied: _____m² _____m

9. Any Structure or Landscaping: _____

10. Your Declaration:

I apply for development consent for use of the footpath and where appropriate, the placing of tables, chairs and barriers. I declare that all the information given is true and correct. I also understand that if the application is incomplete or does not apply with statutory requirements or other laws the application may be rejected/refused.

Signature: _____

Date: _____

ATTACHMENT C

APPLICATION TO OPERATE A CARAVAN PARK OR CAMPING GROUND

Section 72 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005

1. I am seeking approval to operate a:
☐ Caravan Park (only) ☐ Camping Ground (only) ☐ Caravan Park & Camping Ground
2. Address Location: _____
3. Name of Park/Ground: _____
4. **Manager/Contact:**
Name: _____
Contact Phone Number: _____
Email Address: _____
5. **Caravan Park:**
Number of Long-Term Sites: _____ Size: _____ Location (mark all on a map)
Number of Short-Term Sites: _____ Size: _____ Location (mark all on a map)
Number of Dwelling Sites (whether long-term or short-term) to be reserved for self-contained moveable dwellings:
_____ Size: _____ Location (mark all on a map)
Location of any off-site parking spaces for dwelling sites: Please mark on a map
6. **Camping Ground:**
Is the camping ground going to be a 'primitive camping ground'? ☐ YES ☐ NO
Number of Designated Camp Sites (if any): _____ Size: _____ Location (mark all on a map)
If camp sites are not designated, please state the maximum number of caravans, campervans and tents that are permitted to use the camping ground at one time (*Note: 2 or more tents occupied by a group of not more than 12 persons camping together as a group are to be counted as only one tent*): _____
Location of any off-site parking spaces for dwelling sites: Please mark on a map

ATTACHMENT D

APPLICATION TO USE A STANDING VEHICLE OR ANY ARTICLE FOR THE PURPOSE OF SELLING ANY ARTICLE IN A PUBLIC PLACE

Please see Council's Vending Vehicles Policy prior to completing this form

1. Type of Business: _____

2. Articles Sold: _____

3. Proposed Sale Location Details: _____

4. Proposed Vehicle Operating Hours: _____

Days: ☐ Monday
☐ Friday

☐ Tuesday
☐ Saturday

☐ Wednesday
☐ Sunday

☐ Thursday

Other: _____

5. Description of Vehicle Activity: _____

6. Registration Details of Vehicle(s): _____

7. Have you discussed your proposal with nearby businesses? _____

8. Public Liability Insurance: You have provided a copy of your Public Liability Insurance Cover for \$10,000,000 is required to be lodged with this application for any activity that has a substantial use of the footpath. The Council is to be named as an identifying party.

☐ Yes

☐ No

9. Waste Management Plan: Please outline how waste will be stored, processed and disposed of (please provide as much detail as possible): _____

10. Please outline any other information that may be relevant to your application: _____

